**Thousand Oaks Neighborhood Association Board**

**MEETING AGENDA DRAFT**

Wednesday, February 28, 2018 – 7:00 PM – 9:00 PM

Location: Home of Mary Bitter

Board Members

Mary Bitter, Melissa Braga, Ted Earle, Marian Heinkel, Sam Ho, Abhishek Joshi, Marsey Kahn

Refreshments/Check-In 7:00- 7:10)

1. **Meeting began at 7:10 pm**
2. Motion to adopt the February meeting Agenda was made by Mary and seconded by Marian. 7 approved the motion/ 0 opposed and 0 abstained from voting
3. Motion to approve the January 17th 2018 meeting minutes was made by Marsey and seconded by Abhishek. 7 approved the motion/ 0 opposed and 0 abstained from voting
4. **Updates from the Committees began at approximately 7:15 pm**
5. **Crime & Safety Updates were given by Ted Earle**

Nothing to update at this time.

Ted commented on the fact that our neighbor (Dave? Guthridge) had his truck stolen Saturday night (Feb 24th) with all of his construction tools inside. A friend noticed it abandoned in the Vista Park neighborhood and called him to let him know. He got his truck a few days after it had been stolen.

On Going Motor home issue seems to have been resolved. No one had seen the motorhome in the area in recent days.

1. **Park Preservation & Development reported on by Marsey Kahn**

Met $20,000.00 preliminary (phase 1) fundraising goal with only 50 people contributing

Want to find a way to reach others: 375 people at meeting- we want to reach all of them. Remind them regularly

Action to hang up posters all over neighborhood- Marsey

Action to post reminders on Nextdoor- Abhishek

Dave Guthridge came by with TO PARK Woodland Area design Plan

Bobby Paul working on design for Education al Signage hope to have the design by 3/9/18.

The hope is to put a package together for submittal to Parks Department. As soon as Parks approves, we can get started with construction.

It is estimated to take between 2 weeks and 2 months to get approved

Will post Design plans for passersby to see

Question: We need to come up with a way to recognize donors; Who, How and in what way.

Maybe we can get someone to donate Signs recognizing donors.

Dave Guthridge thinks he can get a lot of the materials donated and if he can we might have more leeway with the funds we have collected (discretion)

Talked to Business Donators (i.e. Normandin, Car Max, etc.

Posted information about Corporate Matching programs and a letter that can be used to approach companies.

We are getting a lot of questions about what we plan to do with the money we are getting

We have reached out to Erickson, Pinehurst neighborhoods to see if they want to chip in since they join us for our 4th of July parade each year.

Marsey has been writing personal thank you notes to each person/business donating to our cause in addition to the donation website auto response.

1. **Tiny Homes/Bridge Housing report on by Melissa Braga**

3/1/18 City Council meeting was cancelled/postponed – coincidentally, there was a huge reaction to the announcement of the Bridge Housing locations.

Melissa will transition her efforts to the Fundraising effort as the Bridge housing Committee is no longer needed at this time.

Note: Sam wanted to thank Melissa and Noelle and Dave for getting this whole opposition to Bridge Housing started back in middle 2017. They were instrumental in kicking off this effort, so special thanks to them.

1. **Community Events report on by Marian Heinkel**

Marian and Mary met with the Community Event Lead (Teri ) to go over the vision for this committee. Our Ideas were shared and Teri had a few ideas of her own.

It was suggested that Teri hold a kick off meeting with all of the members of the Community Event Committee but it has not happened yet. We are hoping for early April.

Teri proposed having the Community Event Committee take over the Adopt-A-Park effort and the signage noting who has adopted the park will be TONA

Most likely the first event for our neighborhood in 2018 will be the opening of the New Thousand Oaks Park- Woodland Area.

Second event (National Night Out) has been scheduled for August. Details to come. Teri has already registered with the Nation Night Out Group and will be working with them to get everything we need to hold our event.

Third event will likely be a November Coat and Shoe Drive

1. **4th of July Parade reported on by Marsey Kahn**

Nothing new at this time- Meetings will be scheduled near the end of April.

1. **Urban Development reported on by Abhishek Joshi**

Nothing new at this time.

Abhishek volunteered to find out about the 5 new houses being built in the middle of the neighborhood.

**Other?**

 No “Other” discussions were taken up at this time

1. **Discussion/Action Items**
2. **Membership with UNSCC ($200 per year, payment upon application, renewable fee beginning July annually)**

A brief description was read about the UNSCC

United Neighborhoods of Santa Clara County (UNSCC) is a coalition of neighborhood associations and homeowner's associations in Santa Clara County who have come together for the purposes of education, communication and common action. United Neighborhoods of Santa Clara County is a nonprofit (501c3) corporation, and it provides insurance and other benefits to member neighborhoods.

UNSCC is made up of member neighborhood associations and homeowner associations and governed by its Board of Directors. Annual membership dues are $200.00.

Discussion about the benefits and risks were held:

Cost 200.00 per year membership

Membership calendar is July through July of each year

Benefits:

Insurance Coverage for events other than 4th of July Parade (TONA meetings, Community Events

Grants Available to help fund neighborhood projects

Annual Conference

Neighborhood Networking

Can join for 1 year and if we do not like it we do not have to renew our membership next year.

Risks:

No price break given if joined mid-year. It will not matter if we join mid-year, the full cost to us will still be $200.00

Mary made a motion to have TONA become a member of UNSCC

Marsey 2nd the motion

Ted and Melissa requested additional information about the benefits of the organization

Action was taken by Sam to gather more information allowing us to investigate the benefits and risks with more factual information.

Mary withdrew her motion to have TONA become a member of UNSCC

Marsey OK’d the withdrawal.

1. **Community Welcome Packet**

Request to update the Welcome Packet wording to clarify the “Favorites” section to indicate that it comes from the Neighborhood Website.

1. **Bylaws (Discussion and/or Action)**

Review was initiated but not completed

Review to resume at March TONA Board meeting

1. **Treasury (Abhishek)**

Marsey Moved that after Tax Id # has been received that Marian, Abhishek and Sam have the authority to go to the Bank of America to change over to a new account.

Melissa 2nd the motion

7 approved the motion/ 0 opposed and 0 abstained from voting

1. **Communication: Website (Abhishek, Basecamp (Melissa), Email (Marian)**

Abhishek made a motion to publicize the new TONA website on Nextdoor, via email not later than March 15th 2018.

Marian 2nd the motion

7 approved the motion/ 0 opposed and 0 abstained from voting

1. **District 9 “Roundtable” Update (Sam)**

Attended the 1st meeting of all Neighborhood Association Leaders within San Jose’s District 9. The group is just beginning and it included 12-14 representatives as well as UNSCC representative. Sam will attend and keep us posted about the results of these meetings.

**Other?**

Action Taken by Sam to look into other meeting locations for future meetings. For both the TONA board meetings and the General meetings.

1. **Adjournment (9:18 pm)**

Next Meeting(s): Wednesday, March 28 at Marian Heinkel’s Home

Mary moved to adjourn the meeting and resume Bylaw discussion/editing at March Meeting

Abhishek 2nd the motion

 7 approved the motion/ 0 opposed and 0 abstained from voting

**Adjournment at 9:18 pm.**